



# Quality Counts CA Nevada County 2020-21 Professional Development (PD) Stipend Guide



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## Eligibility Requirements

You work in one of the following and meet all the criteria:

### 1) Licensed Private Child Care Program (Center or Family Child Care) for children 0-5 years of age

- Your program is participating or in the process of participating in Quality Counts CA Nevada County
- Your employment directly affects the children in the child care program
  - Included staff: program directors\*, site supervisors\*, head/master teachers, teachers, teacher aides, family child care and their staff, classroom substitutes working on a consistent and continued basis for 9 months and 60 hours per month
    - \* Employed by the child care agency and can qualify to be a substitute in a classroom when needed
  - Excluded staff: cooks, housekeepers, bus drivers, groundskeepers, maintenance staff, family service workers, office staff, volunteers, R&R child care employees visiting/monitoring/supporting child care programs, home visitors not connected with a center-based component, nurses, health aides, exempt in-home care providers
- Have a CA Workforce Registration ID #

At the time of the stipend request (May 13<sup>th</sup>, 2022), you:

- Worked consistently at the same program for a minimum of 15 hours per week and for at least nine (9) months

### 2) CA State Preschool Program or CDE Center based Program for children 0-5 years of age

- Your program is participating or in the process of participating in in Quality Counts CA Nevada County, as a rated (or to be rated) site
- Your employment directly affects the children in the child care program
  - Included staff: program directors\*, site supervisors\*, head/master teachers, teachers, teacher aides, family child care and their staff, classroom substitutes working on a consistent and continued basis for 9 months and 60 hours per month
    - \* Employed by the child care agency and can qualify to be a substitute in a classroom when needed
  - Excluded staff: cooks, housekeepers, bus drivers, groundskeepers, maintenance staff, family service workers, office staff, volunteers, R&R child care employees visiting/monitoring/supporting child care programs, home visitors not connected with a center-based component, nurses, health aides, exempt in-home care providers

- Have a CA Workforce Registration ID #

At the time of the stipend request (May 13<sup>th</sup>, 2022), you:

- Worked consistently at the same program for a minimum of 15 hours per week and for at least nine (9) months
- Have a valid Child Development Permit OR choose Option 1 and with a Professional Growth Advisor, create a PD Plan to apply for a CD Permit

### 3) Family, Friend, Neighbor Provider

- You actively care for a child(ren) ages 0-5 other than your own for a minimum of six (6) hours per week

At the time of the stipend request (May 13<sup>th</sup>, 2022), you:

- Provided care for the same child/ren for a minimum of six (6) hours per week and for at least nine (9) months
- Complete the EQM self-certification in caring for child(ren) – form will be provided
- Create a CA Workforce Registration ID #

## Contact Information

### Early Education Services Director

Rosnina Dort, [rdort@nevco.org](mailto:rdort@nevco.org), 530.271.0258

### Program Coordinator

Lucia Stewart, [lstewart@nevco.org](mailto:lstewart@nevco.org), 530.271.0258

### Coach

Kelly Spaulding, [kelly.spaulding6@gmail.com](mailto:kelly.spaulding6@gmail.com), 530.362.6942

### Peer Mentors

Carol Viola: [phcarol2014@gmail.com](mailto:phcarol2014@gmail.com)

Carolyn Tate: [kidsstuff349@gmail.com](mailto:kidsstuff349@gmail.com)

Cindy Maciel: [cmaciel@ttusd.org](mailto:cmaciel@ttusd.org)

Mary Kragel: [mkrangel@uhsd.k12.ca.us](mailto:mkrangel@uhsd.k12.ca.us)

Morgan Best: [mbest@nevco.org](mailto:mbest@nevco.org)

Rebekah Shurtleff: [rshurtleff@tfhd.com](mailto:rshurtleff@tfhd.com)

## Important Dates and Deadlines

College coursework must be completed between.....July 1, 2021 – May 31, 2022

Complete PD activities between..... July 1, 2021 – May 13, 2022

Child Development Permits fully granted between.....June 1, 2021 – May 13, 2021

Submit PD Stipend Application by.....May 13, 2021

## Application Process

### Step 1: **Submit by October 1, 2021**

- Complete the [PD Stipend Participation Survey](#)
- Meet with your mentor to create a Professional Growth (PG) Plan

### Step 2: **Complete by March 4, 2022**

- March check in: meet with your mentor to review and update your PG Plan

### Step 3: **Submit by May 13, 2022**

- Meet with your mentor to review and update your PG Plan to reflect the work you completed this year
- Complete the Post Participant Survey
- Complete the PD Stipend Application on the Registry\*:
  1. Complete the online steps to apply
  2. Sign and upload your PG Plan
  3. Upload your W9 *only* if your address has changed since last year or this is the first year you are participating – this is the address where your stipend check will be sent
  4. Upload documentation for the PD options you are applying for:
    - Option 1: Transcripts (if you are completing spring 2022 classes, upload your transcripts by June 1, 2022)
    - Options 2, 4, and 5: Review your Registry Education and Training Report; if not all of your work is already showing there, upload the [CTC Verification of PG Activity](#) form
    - Option 3: [Coaching Verification Form](#)
    - Option 6: Proof of CTC issued new or upgraded permit